COMMISSION MEETING, 9:00 A.M.

Commissioner Riordan called the meeting to order at 9:08 a.m. Commissioner Knaan, Khero, Rubalcava and Riordan were present. Commission Brunson was absent.

1. REPORT OF THE GENERAL MANAGER

General Manager Guerdon Stuckey presented the following:

A. The Litter Waiver Program would be reinstated today. The issues of the groups that were not in compliance with the program would be addressed at the Participant Shelter Task Force.
B. Regina Adams, Assistant General Manager, presented the Quarterly Report on Complaints and Commendations.
C. Placement of Board Reports on the Website: Ms. Adams explained some of the problems of posting the Board Reports and indicated that the Department would continue working on finding a way for them to be posted.
D. 15-Years Service Award Pins: Casandria Smith, Chief Veterinarian, presented a pin to Nash Skander, Registered Veterinarian Technician, and Commander David Diliberto presented a pin to Fred Colin, Animal Control Technician.

Public Comment

Daniel Guss: Will give the General Manager a fair chance to turn things around. Commented on employees behaving badly.

Phyllis Daugherty: Commented on the two people who received service award pins.

2. COMMISSION BUSINESS

A. Approval of Minutes for the meetings of May 24, 2004, June 14, 2004, and November 8, 2004
Commissioner Rubalcava made a motion to approve the May 24, 2004 minutes; Commissioner Khero seconded the motion. The motion passed with three votes. Commissioner Knaan abstained from voting.

Commissioner Rubalcava made a motion to approve the June 14, 2004 minutes with requested changes; Commissioner Khero seconded the motion. The motion passed with three votes. Commissioner Knaan abstained.

Commission Knaan made a motion to approve the November 8, 2004 minutes; Commissioner Khero seconded the motion. Motion passed unanimously.

B. Meetings/Events Attended

Commissioner Knaan attended the reception for the new director of the Humane Society of the United States.

Commission Riordan hosted a reception for the new director of the Humane Society of the United States and attended education day at New Roads.

C. Consideration of Future Agenda Items

Commissioner Knaan requested that the issue of sick and injured animals being placed on the website be discussed.

Public Comment

Daniel Guss: Requested Canine Court to be put on the calendar.

3. REGULAR AGENDA ITEMS

A. Update: Employee Training

Nancy Moriarty, Senior Animal Control Officer II, and Bernie Leichter, Senior Personnel Analyst II, presented the Commission with a report on the current training that is provided to Department employees and training that has been provided over the years. A correction to the report was that vendors listed as “Pasadena High School”, should be “Pasadena Humane Society”. The Commissioners were concerned with the lack of customer services training that has been provided. The Department will follow-up by creating training criteria for Customer Service and implementing it. Commissioner Rubalcava requested that the criteria be presented at a February Commission Meeting.

Public Comment

Phyllis Daugherty: Her group has provided training to the Department. The Department should look into what the County of Los Angeles is offering. Some staff members are excellent with the public but not with animals.

Sheryl Greene: Mr. Stuckey is on target with caring personnel. Compassion is important.

Pamlyn Ferdin: Everything starts at the top and goes down. Complained about employees not caring.

Zsuzsa Blakely: Reports on the truth. Employees discourage adoptions.

Please join us at our website: www.LAAnimalservices.com
Daniel Guss: Better background checks need to be conducted on employees. Complained about employee conduct.

B. Update: Good Samaritan Program/Website

Dr. Casandra Smith and City Assistant Deputy Attorney Dov Lesel presented a draft of the program guidelines. The Program was created to allow the public to provide medical services for sick animals beyond what the Department could provide. Discussion between the Commission and Department staff took place regarding cost and liabilities. The Department would return with a final report for them to vote on.

Public Comment

Pamlyn Ferdin: Special need dogs are kept in isolation. Pictures outside the isolation room are incorrect. The public is told they cannot enter the isolation room.

Zsuzsa Blakely: The City is suppose to provide $50 for treatment per animal.

Scott Sorrentino: This item was suppose to be discussed in the Participant Shelter Task Force meetings. There was suppose to be a fund set up to take donations.

Sue Taylor: It is better to have a fund for all sick and injured animals. Actors and Others could assist the Department with collections. It would be easier to collect donations if the Department was a 501(c)3.

Daniel Guss: Good employees are afraid to come forward.

Sheryl Greene: This is a wonderful program. Change of custody of animal is not violated by going from the veterinarian to someone’s home.

C. Update: SB 1785 (Hayden Bill) Reimbursement

Ross Pool, Management Analyst II, explained what the Department has done to obtain reimbursement from the State. To date no money has been reimbursed. The Department is expecting to receive 70% of the requested 2004-05 reimbursement back from the State in March. Any money reimbursed will be deposited to the City’s General Fund. Commissioner Rubalcava requested to obtain copies of the receipts used to compile the report.

Public Comment

Zsuzsa Blakely: Petbond.com offered their assistance to the Department. The Department said no because a feasibility study had to be done.

**GENERAL MANAGER RECOMMENDS FOR BOARD ACTION:**

**NONE**

4. PUBLIC COMMENT PERIOD - (Comments from the public on items of public interest within the Board’s subject matter jurisdiction.)

Please join us at our website: [www.LAAnimalservices.com](http://www.LAAnimalservices.com)
Scott Sorrentino: Supports the Good Samaritan Program. Was not aware the litter program was not working. The Participant Shelter Task Force has come up with good ideas, none have been implemented yet. $100 unaltered dog license fee is still not resolved.

Phyllis Daugherty: Employees have received no support from the Commissioners. Employees need to feel they are supported. Recently developed a training film called “Working with the mind of the Abuser”.

Zsuza Blakely: Litter program needs to be as it used to be. Venues for the mobiles are bad. Best Friends Event saw volunteers leaving because they weren’t needed.

Daniel Guss: Has reported humane issue to the Department and Commission, nothing has been done. Surveillance cameras are a good idea.

Sheryl Greene: $100 unaltered dog license fee was designed to penalize owners for not spaying and neutering their dogs. Why is the group not given 45 days like the owners?

5. ADJOURNMENT

Commissioner Riordan adjourned the meeting at 11:08 a.m.