COMMISSION MEETING, 9:00 A.M.

The meeting was called to order at 9:11 by Commission President Kathleen Riordan. Present were Commissioners A. Rubalcava, D. Knaan, and K. Riordan. Commission Brunson joined the meeting at 9:42.

1. REPORT OF THE GENERAL MANAGER

   General Manager Guerdon Stuckey reported on the following:
   1. Dr Casandria Smith, Chief Veterinarian, reported on the distemper outbreak. Few cases have been reported to the Department. Commissioner Riordan asked about methods used to combat the spread of the disease. Dr Smith outlined methods used by the Shelters to combat the disease.
   2. Mary Carbajal, Management Analyst II, indicated that SNAP contractor for the Spaymobile requested their contract be terminated on December 2, 2004. The Department required them to work through December 31, 2004, which will be their last day.
   3. East Valley Shelter Animal Control Officers saving the lives of several horses.
   4. Regina Adams, Assistant General Manager, reported on the Home 4 The Holidays Program. A $5,000 grant is available for participants of the program that have the most adoptions during November and December.
   5. Gift Certificates are available at all the Shelters. The certificates can be purchased and presented as Holiday gifts. The certificates can be used, at face value, to defray the cost of pet adoptions.
   6. It was reported that Aram Salmasi, Management Analyst I, the Department’s Adoption Coordinator has been promoted and his last day in this Department is December 22, 2004.
   7. The Holiday Party that was held on Friday, December 10, 2004, with over 150 employees in attendance.
   8. The Department will meet with the Mayor’s Budget Staff this afternoon.
Public Comments:

**Daniel Guss:** This Department has not been sold to the Community properly.

**Phyllis Daugherty:** The Department has no Budget.

2. **COMMISSION BUSINESS**

   A. A motion to approve the minutes for the meeting of November 22, 2004 was made by Commissioner Rubalcava and seconded by Commissioner Knaan. The minutes were adopted by a vote 3-0.

   B. Commissioner Rubalcava attended the Department Holiday Party and the Volunteer Appreciation Day. Commissioner Riordan attended the Volunteer Appreciation Day.

   C. Commissioners Rubalcava and Knaan requested that a report on the Department’s Website be scheduled for the January 10, 2005 meeting. Commissioner Knaan requested that Jackie David, Public Information Director, report on the types advertising planned to inform the public of Spay Day scheduled for Feb 26, 2005. Commissioner Rubalcava requested a report on the Pilot Feral Cat Program be placed on the agenda for the February 14, 2005 Commission meeting. Commissioner Riordan requested information pursuant to reimbursement for implementation of SB 1785 on Government Code § 17524 “Base Year Entitlements” and §17561.5 dealing with accrued interest. Commissioner Riordan questioned the fee for retrieving horses and indicated it was low. Deputy City Attorney Dov Lesel reported on the Department’s plan to increase all fees. Commissioner Rubalcava requested that the fee increases be on the Commission calendar for February or March.

Public Comments:

**Daniel Guss:** Commented on Canine Court.

**Zsusa Blakely:** Place on the agenda for the public the $100 Fee waiver.

3. **REGULAR AGENDA ITEMS**

   A. Update: Additional Adoption Partner Fees Waived and Deferred:

   Regina Adams, Assistant General Manager, reported on the fee waiver of dog license fees for Adoption Partners. The Department of Animal Services (Department) will allow an Adoption Partner to have six unaltered animals at any one time. If the required report on sterilization is not submitted by the Adoption Partners, they may be dropped from the program. The waiving of the $12 fee may be out of compliance with State Code, the City Attorney is checking on this. Commissioner Knaan asked what would happen to a member of the public who wished to adopt and did not have the money to put down on an animal. Ms. Adams reported that a CAO report is making its way through the City Council regarding the $100 unaltered dog license fee and recommending a fee increase from $10 to $15 for altered dog licenses.

Public Comments:

**Zsusa Blakely:** The $100 fee is illegal.

**Phyllis Daugherty:** Commented on the Spay and Neuter Ordinance and it must be the same across the board.
GENERAL MANAGER RECOMMENDS FOR BOARD ACTION

B. Board Report: People Who Care

Dr. Smith reported on the name change from “Good Samaritan Program” to “People Who Care Program”. The goal of the program is to get animals out of the shelters and to allow interested individuals to accept the financial responsibility for injured animals. Participants in the program will be able to recover money from the legal owner if the owner comes forward. The Department will keep a legal hold on the animal. Dr. Smith reported on a protocol that is being prepared to inform the public on the outcome of being part of the program. A motion to delay the vote to the January 10, 2005 meeting was made by Commissioner Rubalcava and seconded by Knaan. The motion was passed 4-0

Public Comment:

Zsusa Blakely: All money collected by the Department should go to care of the animal. The Good Samaritan will have to pay the $100.

4. PUBLIC COMMENT PERIOD - (Comments from the public on items of public interest within the Board’s subject matter jurisdiction.)

Daniel Guss: Complained about employees.

Phyllis Daugherty: Commended Mr. Stuckey’s on his radio interview. Stanislaus County is copying the Department $100 program.

Zsuza Blakely: Commented on the $100 fee.

Mary Catalano: Commented on employees and mobile adoptions.

5. ADJOURNMENT

The meeting was adjourned a 10:28 A.M.