



MEETING AGENDA
BOARD OF ANIMAL SERVICES COMMISSIONERS
CITY OF LOS ANGELES
Monday June 26, 2006
10:00 a.m.
LOS ANGELES CITY HALL
200 N. Spring St.
Room 1060
Los Angeles, CA 90012

Commissioners:
Kathleen Riordan, President
Tariq Khero, Vice-President
Marie Atake
Glenn Brown
Deborah A. Knaan

Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For information please call (213) 482-9501.

Si require servicios de traducción, favor de notificar la oficina con 24 horas por anticipado.

COMMISSION MEETING,

- 1. REPORT OF THE GENERAL MANAGER**
 - A. To Be Determined
- 2. OLD BUSINESS INCLUDING MATTERS FOR BOARD ACTION**
 - A. None
- 3. NEW BUSINESS**
 - A. Commission Recommendations For New Agenda Items
- 4. COMMISSION BUSINESS**
 - A. Approval of the Minutes for July 10, 2006
 - B. Meetings/Events Attended
- 5. GENERAL MANAGER RECOMMENDS FOR BOARD ACTION**

Board Report: Sam Simon and Amanda Pet Foundation Contracts
Board Report: Donation Acceptance for \$50,000 from Coalition for Pets and Public Safety (COPPS)

6. REGULAR AGENDA DISCUSSION ITEM

- A. Discussion: Animal Cruelty Task Force Update
- B. Discussion: Animals Released Without Sterilization

7. PUBLIC COMMENT PERIOD - (Comments from the public on items of public interest within the Board's subject matter jurisdiction.)

8. ADJOURNMENT

AGENDAS - The Board of Animal Services Commissioners (Board) meets regularly every second (2nd) and fourth (4th) Monday of each month at 9:00 A.M. Regular Meetings are held at City Hall, 200 North Spring Street, Room 1060, in Los Angeles, CA 90012. The agendas for Board meetings contain a brief general description of those items to be considered at the meetings. Board Agendas are available at the Department of Animal Services (Department), Administrative Division, 221 North Figueroa Street, 5th Floor, Los Angeles, CA 90012. Board Agendas may also be viewed on the 2nd floor Public Bulletin Board in City Hall East, 200 North Main Street, Los Angeles, CA 90012. Internet users may also access copies of present and prior agenda items, copies of the Board Calendar, as well as electronic copies of approved minutes on the Department's World Wide Web Home Page site at <http://www.laanimalservices.com/CommissionAgendas.htm>

Three (3) members of the Board constitute a quorum for the transaction of business. The Board may consider an item not listed on the Board Agenda only if it is determined by a two-thirds (2/3) vote that the need for action arose after the posting of an Agenda. Some items on the Agenda may be approved without any discussion.

The Board Secretary will announce the items to be considered by the Board. The Board will hear the presentation on the topic and gather additional information from Department Staff. Once presentations have finished, the Board President will ask if any Board Member or member of the public wishes to speak on one or more of these items. Each speaker called before the Commission will have one (1) minute to express their comments and concerns on matters placed on the agenda.

PUBLIC INPUT AT BOARD MEETINGS – **Public Participation on Agenda Items.** Members of the public will have an opportunity to address the Board on agenda items after the item is called and before the Board takes action on the item, unless the opportunity for public participation on the item was previously provided to all interested members of the public at a public meeting of a Committee of the Board and the item has not substantially changed since the Committee heard the item. When speaking to an agenda item other than during Public Comment (see Public Comment below), the speaker shall limit his or her comments to the specific item under consideration. California Government Code Section 54954.3.

Public Comment. The Board will provide an opportunity for public comment at every regular meeting of the Board. Members of the public may address the Board on any items within the subject matter jurisdiction of the Board as part of Public Comment.

Speaker Cards. Members of the public wishing to speak are to fill out one speaker card for each agenda item on which they wish to speak and present it to the Board secretary before the item is called.

Time Limit for Speakers. Speakers addressing the Board will be limited to one (1) minute of speaking time for each agenda item. The Chairperson, with the approval of a majority of the Board, may for good cause extend any speaker's time by increments of up to one (1) minute. Total speaker time on any agenda item will be limited to ten (10) minutes per item and fifteen (15) minutes for Public Comment, unless extended as above.

Brown Act. These rules shall be interpreted in a manner that is consistent with the Ralph M. Brown Act, California Government Code Section § 54950 et seq.

STANDARDS OF CONDUCT. Speakers are expected to behave in an orderly manner and to refrain from personal

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attacks or use of profanity or language that may incite violence.

All persons present at Board meetings are expected to behave in an orderly manner and to refrain from disrupting the meeting, interfering with the rights of others to address the Board and/or interfering with the conduct of business by the Board.

In the event that any speaker does not comply with the foregoing requirements, or if a speaker does not address the specific item under consideration, the speaker may be ruled out of order, their speaking time forfeited and the Chairperson may call upon the next speaker.

The Board, by majority vote, may order the removal from the meeting of any speaker or audience member continuing to behave in a disruptive manner after being warned by the Chairperson regarding their behavior. Section 403 of the California Penal Code states as follows: "Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor

VOTING AND DISPOSITION OF ITEMS – Most items require a majority vote of the entire membership of the Board (3 members). When debate on an item is completed, the Board President will instruct the Secretary to "call the roll". Every member present must vote for or against each item; abstentions are not permitted unless there is a Conflict of Interest for which the Board member is obliged to abstain from voting. The Secretary will announce the votes on each item. Any member of the Board may move to "reconsider" any vote on any item on the agenda, except to adjourn, suspend the Rules, or where an intervening event has deprived the Board of jurisdiction, providing that said member originally voted on the prevailing side of the item. The motion to "reconsider" shall only be in order once during the meeting, and once during the next regular meeting. The member requesting reconsideration shall identify for all members present the Agenda number and subject matter previously voted upon. A motion to reconsider is not debatable and shall require an affirmative vote of three members of the Board.

When the Board has failed by sufficient votes to approve or reject an item, and has not lost jurisdiction over the matter, or has not caused it to be continued beyond the next regular meeting, the issue is again placed on the next agenda for the following meeting for the purpose of allowing the Board to again vote on the matter.

**BOARD OF
ANIMAL SERVICES
COMMISSIONERS**

KATHLEEN RIORDAN
PRESIDENT

TARIQ A. KHERO
VICE PRESIDENT

MARIE ATAKE

GLENN S. BROWN

DEBORAH ANN KNAAN

City of Los Angeles
CALIFORNIA



ANTONIO R. VILLARAIGOSA
MAYOR

DEPARTMENT OF
ANIMAL SERVICES
221 North Figueroa Street
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EDWARD A. BOKS
General Manager



Report to the Board of Animal Services Commissioners

Edward A. Boks, General Manager

COMMISSION MEETING DATE:

PREPARED BY: Jeffrey S. Brill

REPORT DATE: July 19, 2006

TITLE: Sr. Management Analyst II

SUBJECT: Recommendation Regarding the Acceptance of a Donation for the Spay and Neuter Van

BOARD ACTION RECOMMENDED:

It is recommended that the Board of Animal Services Commissioners (Commission) authorize the General Manager to accept the donation of \$50,000 from the Coalition for Pets and Public Safety (COPPS). The donation will be used, in conjunction with \$200,000 from Department Trust Funds for the continued operation of the Mobile Spay and Neuter Valley Van Project. It is understood that the commitment of the Department's \$200,000 is contingent upon a corresponding \$50,000 donation from COPPS.

SUMMARY:

On June 1, 2006, the Department of Animal Services (Department) received a letter from COPPS stating their commitment to donating \$50,000 for Fiscal Year 2006-07. The \$50,000 would be earmarked specifically for spay/neuter surgeries performed by the Valley Van Project, which is currently operated by the Amanda Foundation. Receipt of the \$50,000 donation is contingent on the Department being able to allocate \$200,000 towards the Valley Van Project for Fiscal Year 2006-07. The Department currently has sufficient funds available in the Animal Spay and Neuter Trust Fund (Fund 543) and the Animal Sterilization Trust Fund (Fund 842) to provide the \$200,000 in matching funds.

IMPACT:

Acceptance of the donation will have no impact on the Department's Fiscal Year 2006-07 budget.

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Report to the Board of Animal Services Commissioners

Subject: Recommendation Regarding the Acceptance of a Donation for the Spay and Neuter Van

**Edward A. Boks
General Manager**

BACKGROUND / HISTORY:

The Amanda Foundation has operated a spay and neuter van in the San Fernando Valley since July 2005. During its operation, the Valley Van has performed 5,979 spay and neuter procedures on dogs and cats. The Valley Van receives a reimbursement of \$60 for spay and neuter procedures on cats and \$80 for spay and neuter procedures on dogs.

Funding for the Valley Van Program will run out by the end of July 2006. A loss of the Valley Van Program and the 6,000 plus surgeries it offers to low income areas would most certainly result in a large increase in dogs and cats coming into City shelters. The increase in abandoned and unwanted animals would be counter productive to the Department's efforts to reduce the euthanasia statistics.

A meeting was held between the Department, City Attorney and the Amanda Foundation regarding funds to continue the Valley Van Project. As a result of the meeting, the Department has committed to allocate \$200,000 for the extension of the Valley Van Program for Fiscal Year 2006-07. Additionally, COPPS was contacted and agreed to provide a one-time donation of \$50,000 in support of the Valley Van Program.

APPROVED:

Edward A. Boks, General Manager

BOARD ACTION:

_____ Passed	Disapproved _____
_____ Passed with noted modifications	Continued _____
_____ Tabled	New Date _____

CITY OF LOS ANGELES
DEPARTMENT OF ANIMAL SERVICES
INTRADEPARTMENTAL MEMORANDUM

DATE: July 21, 2006

TO: BOARD OF ANIMAL SERVICES COMMISSION

FROM: Ross Pool
Management Analyst II

SUBJECT: ANIMALS RELEASED FROM THE SHELTER WITHOUT BEING ALTERED

The Board of Animal Services Commission is concerned that animals are being released from the shelters prior to being altered. The following information outlines the number of animals released for the past 17 months.

The following information is for the period January 1, 2005 through May 31, 2006. During the 17-month period queried, a total of 27,496 animals were adopted from Department shelters. Of the 27,496 animals adopted, 3,964 animals were released without being sterilized. The following information represents a breakdown of the statistical information into your areas of interest.

Number of Animals Released	Totals
Animals With Medical Deferments	3025
Healthy Animals Released	904
Animal Deemed Not Capable of Breeding	33
Animals That Died	2
Total Animals Released	3,964

The following information relates to animals released to private individuals and/or rescue groups. The information outlines the number of individuals and rescue groups that have submitted follow-up information regarding spay and neuter procedures performed on their adopted animals.

Animals Adopted	Total	Sterilized	Unsterilized
By Private Parties	3,291	1,310	1,981
By Rescue Groups	673	153	520
Total Animals Released	3,964	1,463	2501

Currently, no sanctions are leveled against individuals or rescue groups who have not provided sterilization information. A record search has failed to turn up any individual or group that has been sanctioned by the Department for failure to provide the requisite sterilization information. While discussions have been ongoing within the Department on the feasibility of imposing such sanctions, no decision has been made regarding a course of action.

ANIMALS RELEASED FROM THE SHELTER
WITHOUT BEING ALTERED

July 21, 2006

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In order to begin a discussion regarding the release of unaltered animals and sanctions against individuals or groups who fail to provide the requisite information, the following procedure is provided. In order to facilitate a new policy regarding failure to report spay and neuter services for animals released from a shelter unaltered, certain code changes are required. Prior to instituting code changes, the Department must have a clear policy regarding the effect any fines may have on groups or individuals who rescue animals from our shelters.

RECOMMENDATION:

It is recommended that the Commission direct the General Manager to formulate a policy that will impose sanctions against individuals and groups that rescue unaltered animals from the shelters and fail to spay and neuter them. It is further recommended that the Department work with the Office of the City Attorney to formulate appropriate language to support the required code changes.