I. REGULAR COMMISSION MEETING

1. PUBLIC COMMENT PERIOD - (Comments from the public on items of public interest within the Board’s subject matter jurisdiction that are not on the Agenda)

   Public Comments: The Brown Act prohibits the Board and staff from responding to the speakers' comments. Some of the matters raised in public comment may appear on a future agenda.

2. NEIGHBORHOOD COUNCIL COMMENTS - (Discussion with Neighborhood Council representatives on Neighborhood Council Resolutions or Community Impact Statements filed with the City Clerk which relate to any agenda item listed or being considered on this agenda for the Board of Animal Services Commissioners)
3. COMMISSION BUSINESS

A. Approval of Minutes for the Meeting of June 25, 2019. (Action Item)

4. ORAL REPORT OF THE GENERAL MANAGER

5. COMMISSIONERS’ ORAL REPORTS AND FUTURE AGENDA ITEMS

6. BOARD REPORTS

A. Update on Implementation of “Capacity for Care” (C4C) Recommendations at the Chesterfield Square Animal Services Center. (Information Item)

B. Acceptance of a $100,000 Donation from the Annenberg Foundation into the Animal Welfare Trust Fund for Charitable Purposes of the City of Los Angeles Department of Animal Services. (Action Item)

C. Authorize the Use of Animal Welfare Trust Fund for the Installation of Artificial Turf in the Small Play Yard at the West Valley Animal Services Center. (Action Item)

D. Recommendation to Support Assembly Bill No. 415 (Maienschein) – Victim Compensation for Relocation with Pets. (Action Item)

7. ADJOURNMENT

Next Regular Meeting is scheduled for 7:00 P.M., July 23, 2019 at the Chesterfield Square Animal Services Center, 1850 W. 60th Street, Los Angeles, CA 90047.

AGENDAS - The Board of Animal Services Commissioners (Board) meets regularly every second (2\textsuperscript{nd}) and fourth (4\textsuperscript{th}) Tuesday of each month at 9:00 A.M. Regular Meetings are held at City Hall, 200 North Spring Street, Room 1060, in Los Angeles, CA 90012. Evening Meetings are held in various locations throughout the City, from 7:00 to approximately 9:30 P.M. The agendas for Board meetings contain a brief general description of those items to be considered at the meetings. Board Agendas are available at the Department of Animal Services (Department), Administrative Division, 221 North Figueroa Street, 6\textsuperscript{th} Floor, Suite 600, Los Angeles, CA 90012. Board Agendas may also be viewed on the 2\textsuperscript{nd} floor Public Bulletin Board in City Hall East, 200 North Main Street, Los Angeles, CA 90012. Internet users may also access copies of present and prior agenda items, copies of the Board Calendar, MP-3 audio files of meetings as well as electronic copies of approved minutes on the Department’s World Wide Web Home Page site at http://www.laanimalservices.com/CommissionAgendas.htm

Three (3) members of the Board constitute a quorum for the transaction of business. Some items on the Agenda may be approved without any discussion.

The Board Secretary will announce the items to be considered by the Board. The Board will hear the presentation on the topic and gather additional information from Department Staff. Once presentations have finished, the Board President will ask if any Board Member or member of the public wishes to speak on one or more of these items. Each speaker called before the Commission will have one (1) minute to express their comments and concerns on matters

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placed on the agenda. (For certain agenda items, speakers will have two (2) minutes.)

**PUBLIC INPUT AT BOARD MEETINGS – Public Participation on Agenda Items.** Members of the public will have an opportunity to address the Board on agenda items after the item is called and before the Board takes action on the item, unless the opportunity for public participation on the item was previously provided to all interested members of the public at a public meeting of a Committee of the Board and the item has not substantially changed since the Committee heard the item. When speaking to an agenda item other than during Public Comment (see Public Comment below), the speaker shall limit his or her comments to the specific item under consideration (California Government Code, Section 54954.3).

**Public Comment.** The Board will provide an opportunity for public comment at every regular meeting of the Board. Members of the public may address the Board on any items within the subject matter jurisdiction of the Board as part of Public Comment.

**Speaker Cards.** Members of the public wishing to speak are to fill out one speaker card for each agenda item on which they wish to speak and present it to the Board secretary before the item is called.

**Time Limit for Speakers.** Speakers addressing the Board will be limited to one (1) minute of speaking time for each agenda item except during general public comment period which is limited to two (2) minutes per speaker. (For certain agenda items, speakers will have two (2) minutes each.) The Chairperson, with the approval of a majority of the Board, may for good cause extend any speaker's time by increments of up to one (1) minute.

**Brown Act.** These rules shall be interpreted in a manner that is consistent with the Ralph M. Brown Act, California Government Code Section § 54950 et seq.

**STANDARDS OF CONDUCT.** Speakers are expected to behave in an orderly manner and to refrain from personal attacks or use of profanity or language that may incite violence.

All persons present at Board meetings are expected to behave in an orderly manner and to refrain from disrupting the meeting, interfering with the rights of others to address the Board and/or interfering with the conduct of business by the Board.

In the event that any speaker does not comply with the foregoing requirements, or if a speaker does not address the specific item under consideration, the speaker may be ruled out of order, their speaking time forfeited and the Chairperson may call upon the next speaker.

The Board, by majority vote, may order the removal from the meeting of any speaker or audience member continuing to behave in a disruptive manner after being warned by the Chairperson regarding their behavior. Section 403 of the California Penal Code states as follows: “Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor.”

**VOTING AND DISPOSITION OF ITEMS** – Most items require a majority vote of the entire membership of the Board (3 members). When debate on an item is completed, the Board President will instruct the Secretary to “call the roll”. Every member present must vote for or against each item; abstentions are not permitted unless there is a Conflict of Interest for which the Board member is obliged to abstain from voting. The Secretary will announce the votes on each item. Any member of the Board may move to "reconsider" any vote on any item on the agenda, except to adjourn, suspend the Rules, or where an intervening event has deprived the Board of jurisdiction, providing that said member originally voted on the prevailing side of the item. The motion to “reconsider” shall only be in order once during the meeting, and once during the next regular meeting. The member requesting reconsideration shall identify for all
members present the Agenda number and subject matter previously voted upon. A motion to reconsider is not debatable and shall require an affirmative vote of three members of the Board.

When the Board has failed by sufficient votes to approve or reject an item, and has not lost jurisdiction over the matter, or has not caused it to be continued beyond the next regular meeting, the issue is again placed on the next agenda for the following meeting for the purpose of allowing the Board to again vote on the matter.
Meeting called to order at 7:04 p.m. Commissioners present were Gross, García and Sandoval. Also present from Los Angeles Animal Services (LAAS) was Assistant General Manager (AGM) Melissa Webber, Commission Executive Assistant LaTonya Dean and Assistant City Attorney (ACA) Dov Lesel.

Commissioner Gross opened the meeting, introduced staff, and provided an overview of the meeting agenda.

I. WRIT OF MANDATE – BOARD DELIBERATION

1. Dangerous Animal Case: DA 181136 EV
   Appellant(s): Kristina Yasmin Miller
   East Valley Animal Services Center: Lt. Jose Gonzalez
   Complaining Witness: Ileana Melania Gasman and Eugeniu Gasman

Commissioner García provided background information on the case and its process and next procedures. She stated that the Board was required to reconsider its decision and exercise its discretion to either make findings under Section 53.34.4(e) that bridge the analytical gap between the evidence and its decision to revoke the appellant’s dog license (for Joey) or (2) set aside its decision and reinstate Joey’s license with terms and conditions. Commissioner García described some of the factors the Board is required to consider when revoking a dog’s license which included if the owner or custodian is unable or unwilling to handle or maintain the dog or other animal and a similar incident is likely to occur in the future without proper training, handling or maintenance. She then went over some of the points to bridge the analytical gap of what the elements or requirements were for revoking the license for Joey based on the Board’s review of the appeal hearing records:

- LAMC 53.06 requires that dogs be leashed when on public property by a person who is capable of maintaining control of the animal; however by preponderance of the evidence the Board was able to conclude that the appellant’s dog was off-leash, on a public street at the time of the incident.

- The appellant maintained more than three dogs at her home in violation of LAMC 53.28.

- There was a history of violation of terms and conditions. The appellant was previously seen walking her dog on a public sidewalk in violation of the “Possible Dangerous Animal Terms and Conditions” which specifically stated in part that “the dog(s) or other
animal(s) shall not be removed from the premises without prior written approval of the General Manager or her authorized representatives."

- The appellant also failed to ensure public safety. On January 2, 2018 Department staff recommended the use of a professional trainer and a muzzle (when walking Joey) to address Joey’s aggressive behavior. When the dog was walked on a public street in violation of the “Possible Dangerous Animal Terms and Conditions,” the appellant did not have a muzzle on Joey. Also there was no proof that he (Joey) had received professional training.

Commissioner Garcia also stated that upon review of the May 2018 appeal hearing records, President Gross noted the following points before making a motion to revoke the appellant dog owner’s license:

- The number of ACE Citations that were issued to the appellant, due to her failure to renew her licenses in a timely manner.

- The number of dogs (five) that were reported to be at the appellant’s residence. After the Department Officer went to the home the dog owner was found to be in compliance.

- A neighbor’s statement regarding a dog the appellant previously owned that was reportedly known to be aggressive.

- The appellant’s dog killed a dog as a result of its attack.

- The appellant continued to walk the dog even after she was told not to remove the dog from her property.

Commissioner García then moved that the points be adopted to bridge the analytical gap that it was justified for the Board to revoke the license of Joey. Commissioner Sandoval seconded the motion. The Board adopted the findings as the Board’s findings in the case by a unanimous vote of 3-0.

Ayes: García, Gross and Sandoval

Noes: None.

Absent: Finsten and Wolfson

Commissioner Gross introduced Ryan Ferguson, San Pedro Field Deputy for Councilmember Joe Buscaino, who welcomed constituents and the Board to the District and thanked the Department for the work it does for the City of Los Angeles.

II. REGULAR COMMISSION MEETING

1. PUBLIC COMMENT

Sharon Tydell stated that rabbits were prey and required special care. She also spoke about LA Rabbit Foundation and the educational information it provides to the
public. She also spoke about how the Foundation representatives were available to answer questions about rabbit care.

Jean Dong, volunteer with LA Rabbit Foundation, spoke about the work L.A. Rabbit Foundation provides to the Department, specifically at West Los Angeles Animal Services Center. She hoped the partnership between the Department and LA Rabbit Foundation thrives and grows and it helps to create knowledgeable rabbit programs at other locations.

David Moskowitz spoke to the work that LA Rabbit Foundation does for the Department and how the work that it does at the West Los Angeles Animal Services Center spreads to the other animal centers. This support includes volunteers, educational materials and supplies.

Junko Elwell, volunteer at the West Los Angeles Services Center, spoke about how she works with the LA Rabbit Foundation to get rabbits adopted and about things the Foundation does including cleaning rabbit cages, exercising the rabbits and educating the public on rabbit care.

Andrew S. Brown spoke about a new policy for cleaning the kennels which has resulted in foul smells in and around the kennel areas. He also spoke about the intake questionnaires given to customers and the problems associated with them.

Kenta Elwell, volunteer, spoke about his observation of the great work that LA Rabbit Foundation does for the West Los Angeles Animal Services Center. He noted it would be extremely difficult or impossible for staff to provide the type of care that LA Rabbit Foundation does due to their many other responsibilities.

Allison Oai O’ Dell suggested that the Board keep the price of the adoption fees in mind since rabbits are used for food. She hoped that the Board consider that when they are thinking about low-cost adoption fees for rabbits.

Lisa Edmondson spoke about inquiries about rabbits that were found in a rabbit magazine publication. She stated that LA Rabbit Foundation provides literature that explains information on rabbit care.

Yoko Tamanoi, volunteer, spoke about her experience with the rabbit program at the animal services center. She also spoke about the work that LA Rabbit Foundation does for the rabbits and thanked the Board for not discounting rabbits which could be used for meat or snake food.

Barbara Trelease, volunteer at West Los Angeles Animal Services Center, talked about the healthy, happy rabbits found at the center as well as the volunteers that are able to provide information on rabbits to people interested in adopting rabbits. She also spoke about the work that Michelle Kelly does for rabbits at the centers.

Nancy Utovac works with dogs at the Harbor Animal Services Center. She expressed concerns about overcrowding at the center and suggested there be more emphases placed on spay/neutering. She also talked about her disappointment with breeder’s licenses and about the number of animal returns the center had experienced.
Natalie Grant, volunteer, talked about the importance of education as it relates to rabbit care. She attributed education to the reason why the West Los Angeles Center had the lowest return rate in the City and spoke about how education personally helped her with her rabbit.

Phyllis Daugherty, Animal Issues Movement, agreed with Andrew Brown 100% about the smells at the shelters and she also felt the intake questionnaire was a waste of time for the officers. She also spoke about the problems with the Free Ride Home program the Department is promoting.

2. NEIGHBORHOOD COUNCIL COMMENTS - (Discussion with Neighborhood Council representatives on Neighborhood Council Resolutions or Community Impact Statements filed with the City Clerk which relate to any agenda item listed or being considered on this agenda for the Board of Animal Services Commissioners)

Public Comment: None.

3. COMMISSION BUSINESS

A. Approval of Minutes for the Meeting of June 11, 2019.

Board Secretary Dean noted that the spelling of the speaker’s name listed under Section I and II1. would be corrected.

Public Comment:
Lisa Edmondson stated that her comments about Captain Moriarty was for work at the South Los Angeles Animal Services Center.

Commissioner Gross asked that her comments be updated in the minutes.

Commissioner García moved to approve the minutes with the recommended changes as noted for the June 11, 2019 meeting. Commissioner Sandoval seconded and the motion was approved by a unanimous vote of 3-0.

Ayes: García, Gross and Sandoval
Noes: None.
Absent: Finsten and Wolfson

4. ORAL REPORT OF THE GENERAL MANAGER

AGM Webber discussed the following:

• The Four Days for Life event is upcoming and will provide dog adoptions at a 50% reduction off fees and free cat adoptions on June 29th and 30th and July 2nd and 3rd. Fostering is also being encouraged for the event.
• The Department received a Maddie’s Innovation Grant that will fund free rides home for animals. This will be tied into the Four Days for Life event and will provide free rides home to licensed animals that may escape due to fireworks.

• The Boredom Buster pilot program was successful at the Chesterfield Square Animal Services Center. It will now be moved to the other five animal services centers. The program will focus on dog, cat and kennel enrichment.

• Staff has been attending conferences such as the Animal Care Expo and the Association for Welfare Advancement, as well a one-day seminar hosted by Best Friends. All conferences/seminars have been beneficial to help develop and engage the staff.

• In-house training for Dogs Playing for Life (DPL) was conducted at the East Valley and Chesterfield Square Animal Services Centers. Although the DPL staff have left the facilities, the playgroups have continued. Both centers are still awaiting their fencing for the playgroups that will soon be constructed.

• Loehr Behavioral training was conducted at all six of the animal services centers and included topics such as animal behavior, reading body language and defensive animal handling.

• James Crosby, forensic specialist, will be providing animal training on July 19th for the Department.

• An MOU for the Paws for Life program has been finalized and will be tied into the Four Days for Life event. Animals are being identified for the program which will take place at the Lancaster State Prison. After dogs are adopted they would then go to the Lancaster State Prison for six weeks of training. Once the dog returns, the training would continue with the new adopters.

  **Commissioner Sandoval** asked what the requirements were to foster an animal for the Four Days for Life event. **AGM Webber** responded that individuals would need to complete an application and a soft search of the system would take place to ensure that the person is within their animal limits. She also provided a website address where interested parties could find pertinent information on fostering and reported that information on response times was not yet available as the event did not begin until June 29th.

Public Comment:

**Phyllis Daugherty** suggested that the fun activities that had been scheduled, may be the reason the shelters were not being cleaned. Also she stated that there should be more reports on the serious issues and spoke about a Department employee who had been involved in a serious car accident.

**Andrew Brown** asked how the Department was publicizing the Paws for Life program to prospective adopters and encouraged the Department to come up with a marketing strategy for the program.

**Commissioner Gross** asked if there was a way to ensure that people were aware of
AGM Webber spoke about the types of promotion the Department planned to do for the program. She confirmed that the information would be at the animal centers as well.

5. COMMISSIONERS’ ORAL REPORTS AND FUTURE AGENDA ITEMS

Commissioner Sandoval: Requested an update on the spay/neuter billboards that were to be placed at each shelter, a report on the owner surrender questionnaire procedures, including what it looked like and entailed, and a report on what was going on with the urine smell at the animal services centers.

Commissioner García: Requested a proposal on a certification program for rabbit fostering in conjunction with rabbit rescues.

Commissioner Gross: Asked ACA Lesel to address an inquiry that was made by a member of the public regarding the Department having to comply with or issue breeder’s licenses. ACA Lesel responded that the item was not on the agenda, but he would be happy to explain it at the next meeting or to the person who made the inquiry if she had time to meet after the meeting.

Public Comment:
None.

6. Board Reports

A. Support of Good Food Purchasing Program – Vegan Protein Options for Food Concessionaires; Reference Council File No. 11-1678-S3.

Commissioner Gross stated this item was for support of a motion made by Councilmember Koretz which would provide residents of Los Angeles more options for vegan foods at concessionaires. His motion, which was requested to be considered by Commissioner Wolfson, directed the Department of Recreation and Parks, the Zoo Department and the Department of Aging to provide reports that examined the addition of vegan food options by their concessionaires.

Public Comment:
None.

Commissioner Sandoval moved to support the motion relative to Good Food Purchasing Program – Vegan Protein Options for Food Concessionaires (Reference Council File No. 11-1678-S3). Commissioner García seconded the motion and it was approved by a unanimous vote of 3-0.

Ayes: García, Gross and Sandoval
Noes: None.
Absent: Finsten and Wolfson

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B. Discussion on Dog Limits in the City of Los Angeles; Reference Council File No. 17-1237-S1.

Commissioner Gross explained that a motion by Council Member Koretz was put forth to amend a zoning code to increase the number of cats and dogs per household. This Commission was instructed to gather public input.

Public Comment: Phyllis Daugherty talked about issues involved with increasing the number of animals allowed by owners. She also noted that because officers would not be out in the streets, there would be more and more people who would not observe the leash law.

7. ADJOURNMENT

The meeting adjourned at 7:55 p.m.
Report to the Board of Animal Services Commissioners

MEETING DATE: July 9, 2019
REPORT DATE: July 2, 2019
SUBJECT: UPDATE ON IMPLEMENTATION OF “CAPACITY FOR CARE” (C4C) RECOMMENDATIONS AT THE CHESTERFIELD SQUARE ANIMAL SERVICES CENTER

BOARD ACTION RECOMMENDED:
RECEIVE AND FILE the board report.

BACKGROUND:
Capacity for Care (C4C) is a term used by UC Davis Shelter Medicine Program to describe housing and length of stay management practices that decrease stress and disease risk for shelter cats. On August 23, 2016, the Board of Animal Services Commissioners (Board) approved funding for C4C consultation services and the purchase and installation of cat housing portals for the Chesterfield Square Animal Services Center (Chesterfield Square). Subsequently, on February 14, 2017, the Board approved the implementation of the C4C recommendations for Chesterfield Square.

SUMMARY:
The C4C recommendations, with some modifications, were implemented at Chesterfield Square, the status and results of which are listed below:

I. Cat housing
   A. All single stainless steel cages have been modified by adding “portals”, creating double compartment housing. The Department would like to implement this at the other LA Animal Services Centers (LAAS).
B. In addition to adding portals to all other stainless steel, single compartment cat housing, the Department will remove unused cupboards and replace with a third row of stainless steel cat housing, with portals, to increase humane housing capacity.

C. The Department will install stainless steel double compartment housing in the VIP room to increase capacity.

D. With the modifications mentioned above, the decrease in cat euthanasia since 2017 (24%), and the need for the training kennels to be used for dogs during play groups, the Department does not recommend utilizing the dog training kennels for cat housing.

E. The Department will repurpose the feral cat room to the rabbit room. This allows the rabbits to move to another room within the center and not be placed in a shed in the back lot. Remaining in the center, would allow the rabbits to enjoy regular foot traffic by adopters, and the center’s climate control.

F. The Department will repurpose the rabbit room to the cat adoption room. This will place cats, who are the most at risk population at LAAS, in the prime location, maximizing adopter foot traffic.

G. The cat adoption room will be repurposed to the kitten room.

H. The feral cat room will be repurposed to an Isolation Room (ISO).

II. Decreasing Length of Stay (LOS)

A. The Department is not pursuing sterilizing kittens at 6 weeks/1.5 pounds. While this conversation is trending among veterinarians and animal welfare organizations on a national level, many veterinarians that LAAS works with, are challenged with sterilization at 8 weeks/2 pounds.

B. The Department has removed required hold times for litters (two felines under four months of age). The Department would like to expand this to include queen cats with nursing litters, and increase the age of litters with reduced hold times to six months.

C. A process for Interested Party holds has been implemented by the Department. The process is going well at Chesterfield Square. The other centers utilize the process of auctioning pets when they become available. The Department will bring this process to the Board of Commissioners for a discussion at a later date.

III. Managed intake

A. Owner surrender fees for cats, dogs and rabbits were eliminated by the Department.

B. The Department currently has Intervention Partners at three of it’s six centers. Currently the Department does not have partners who are willing to expand, nor do we have the resources to develop intervention programs, to the remaining centers. We will continue to look for resources and partners to expand these services.

C. Enhanced intake, an open-admission take on managed admission, allows owners surrendering their pets to make appointments. This practice generally goes along with robust admission programs that are able to provide resources, privacy and a waiting area for those surrendering. The Department does not currently have the resources or staff capacity to support enhanced submissions. However, we hope to address this in the coming year.
Report to the Board of Animal Services Commissioners
SUBJECT: UPDATE ON IMPLEMENTATION OF "CAPACITY FOR CARE" (C4C) RECOMMENDATIONS AT THE CHESTERFIELD SQUARE ANIMAL SERVICES CENTER

FISCAL IMPACT:

There is no impact to the General Fund.

Approved:

[Signature]
Brenda Barnette, General Manager

Attachment: February 14, 2017 Board Report with Recommendations for C4C at South Los Angeles Animal Services Center

BOARD ACTION:

_______ Passed

Disapproved _______

_______ Passed with noted modifications

Continued _______

_______ Tabled

New Date _______
Report to the Board of Animal Services Commissioners

MEETING DATE: February 14, 2017

REPORT DATE: February 7, 2017

PREPARED BY: Brenda Barnette

TITLE: General Manager

SUBJECT: IMPLEMENTATION OF “CAPACITY FOR CARE” (C4C) RECOMMENDATIONS FOR SOUTH LA CHESTERFIELD SQUARE AS DESCRIBED HEREIN THAT RESULTED FROM THE CONSULTATION WITH UC DAVIS SHELTER MEDICINE PROGRAM.

BOARD ACTIONS RECOMMENDED:

APPROVE Implementation of “Capacity for Care” (C4C) recommendations for South LA Chesterfield Square as described herein that resulted from the consultation with UC Davis Shelter Medicine Program.

BACKGROUND:

Capacity for Care is the umbrella term used by the UC Davis Shelter Medicine Program for the combination of providing housing that meets the guidelines for standards of care (and used correctly dramatically decreases cat stress, disease risk, and staff workload), and population/length of stay management practices that will make the housing work to maintain current or better outcomes with fewer housing units available.

South LA Chesterfield Square shelter has been struggling with an inordinate influx of cats and kittens infected with life threatening virus infections known as Feline panleukopenia virus, also known as Feline infectious enteritis, Feline parvoviral enteritis, feline ataxia, feline distemper, or cat plague.

On August 17, 2016, The Board of Animal Services Commissioners approved the staff recommendation to APPROVE “Capacity for Care” (C4C) consultation including purchase and installation of portals at South LA Chesterfield Square for $30,500 to be funded from the Animal Welfare Trust Fund. It included the Capacity for Care (C4C) Case Studies 2016 update. It involves initial preparation, site visit by three veterinary consultants, installation of 70 portals (in cat cages), and follow up.

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AN EQUAL OPPORTUNITY EMPLOYER

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RECOMMENDATIONS:

Staff recommendations closely parallel the DRAFT Recommendations for LA City South (attached) with few exceptions. An outline is included here and exceptions are noted.

I. Implementation of Capacity for Care as a pilot program at this shelter location with objectives of tracking changes, successes and challenges experienced. Depending on the results from this piloted program further implementation at other LA Shelters could be considered.

Cat housing- To the extent possible, these recommendations provide a variety of housing options tailored to the needs of different cats, and will allow the option of presenting cats in a variety of ways to potential adopters.

1. Modify all single stainless steel cages into double compartment housing units where possible
2. Ensure that all cats and kittens are provided a place to hide in their housing unit.
3. Add cat housing to the VIP room for cats and kittens available for adoption.
4. Repurpose the current “unsocialized” Cat room for cat holding and allow the public to enter this room and see cats while on their stray hold.  
   a) Allow people that are interested in adopting to put holds on cats.
5. Repurpose the Cat Isolation to a “Special Care” room for housing cats requiring special care or minor medical treatments.
6. Repurpose the Cat Quarantine room to the Cat Isolation room to only house cats with URI.
7. House unsocial cats outside in the “training” dog kennels.
8. Purchase four larger condos to provide additional larger double compartment housing for cats in the Kitten Room.
9. Purchase one more 4' X 4' cat display unit to provide a cat housing space and cat display for the service lobby area. Items 8 and 9 subject to future approval by the Board if both exceed $5,000.
10. If further housing is needed in the Cat Room, evaluate use of temporary wire structures for kittens only.
11. In the longer term, consider repurposing the current rabbit room for cat adoptions and identifying other humane housing options for rabbits.

II. Decreasing length of stay (LOS)

   In a 3 month pilot program, drop age for Spay/Neuter and adoption for kittens to six weeks/1.5 pounds.

   1. Association of Shelter Veterinarians (ASV) Veterinary Medical Care Guidelines for Spay-Neuter Programs supports this practice
   2. If pilot is successful after 3 months, expand to all six City operated shelters. Success to be determined by Chief of Veterinary Medicine and the mortality rate of these kittens compared to kittens at eight week/2 pounds.
3. Remove any required hold for litters (two felines under four months of age).
4. Reduce stray hold to the state mandated 72 hours for cats and dogs without identification.
5. Give Animal Care Technician Supervisors (ACTS) more on-the-spot decision making ability to increase live release based on individual cats and the cat shelter population.
6. Allow the public to put adoption holds on dogs and cats while on their stray hold.
7. Use first, second, third, etc. for people who are interested and let them know when they can finalize adoption.
   a) If all interested parties show up at 8 am on the day the pet is available, hold an auction per our guidelines, OR
   b) If the first person who puts the hold on gets the dog, then the second if the first holder does not show up, etc.
8. Identify cats who are 'slow vs fast track' and begin planning immediately for cats who are at risk such as having New Hope Liaisons notify New Hope Partners and place on RED List.

Prior steps are expected to reduce time to transfer to New Hope Partners and Best Friends.

III. Managing intake-
1. The elimination of owner surrender fee for cats and dogs will be addressed in the 2017-18 budget. The Department recommended eliminating the fee and allowing the person bringing in the animal to make a donation if they wish.
2. Encourage but not require an appointment for surrender through an active marketing program.
3. Work closely with our Intervention Partners to facilitate owner keeping pets when appropriate.
4. Work closely with our Intervention Partners to encourage people who are surrendering to become Foster Volunteers and to continue caring for the dog or cat after we book the animal in as an LAAS animal.

IV. Cost-

If supplies, additional cages or materials are required that exceed a one time cost of $5,000, a subsequent request for funding from the AWTF will be requested from the Board of Animal Services Commissioners.

We will also publicize the program and seek donations dedicated to this project.

FISCAL IMPACT:

None. We believe that the staff time to properly care for cats will be reduced as well as the
Report to the Board of Animal Services Commissioners
SUBJECT: Implementation of “Capacity for Care” (C4C) recommendations for South LA Chesterfield Square as described herein that resulted from the consultation with UC Davis Shelter Medicine Program.

likelihood of spreading disease by holding a cat and moving him/her from cage to cage for cleaning. Staff injuries, cat escapes, disease levels and medical care costs are likely to be reduced

Approved:

Brenda Barnette, General Manager

Attachments
Board Report - SLA Cats Bd Report 8182016
C4C 2015 Case Studies Update Report Final
Low stress cat housing
Recommendations for LA City South_draft_12_16

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Report to the Board of Animal Services Commissioners

MEETING DATE: July 9, 2019
REPORT DATE: June 26, 2019
SUBJECT: ACCEPTANCE OF A $100,000 DONATION FROM THE ANNENBERG FOUNDATION INTO THE ANIMAL WELFARE TRUST FUND FOR CHARITABLE PURPOSES OF THE CITY OF LOS ANGELES DEPARTMENT OF ANIMAL SERVICES

BOARD ACTION RECOMMENDED:

1. ACCEPT the donation of $100,000 from the Annenberg Foundation for unrestricted purposes on behalf of the City of Los Angeles Department of Animal Services;

2. APPROVE the deposit of these funds into the Animal Welfare Trust Fund;

3. FORWARD the acceptance of this donation to the Mayor and City Council for approval; and

4. APPROVE the disbursement of these funds in accordance with the provisions of the Animal Welfare Trust Fund.

SUMMARY:

The Los Angeles Administrative Code, Section 5.200.1 (Receipt of Property) states that any gift or bequest to be used by the Department that exceeds $25,000 must be approved by the Mayor and City Council.

On June 25, 2019, the Department of Animal Services received a check in the amount of $100,000 from the Annenberg Foundation. These funds are an unrestricted donation and will be used for charitable purposes, as requested by the Annenberg Foundation.

FISCAL IMPACT:

There is no financial impact on the Department budget. This donation will be deposited into the Animal Welfare Trust Fund and disbursements will be made pursuant to the provisions of the Fund.
Report to the Board of Animal Services Commissioners
SUBJECT: ACCEPTANCE OF THE ANNENBERG FOUNDATION’S DONATION

Approved:

[Signature]
Brenda F. Barnette, General Manager

Attachments

<table>
<thead>
<tr>
<th>BOARD ACTION</th>
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<tbody>
<tr>
<td>Passed</td>
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<tr>
<td>Disapproved</td>
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<tr>
<td>Passed with noted modifications</td>
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<tr>
<td>Tabled</td>
<td></td>
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<tr>
<td>New Date</td>
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</table>
June 21, 2019

Ms. Brenda F. Barnette
General Manager
City of Los Angeles Department of Animal Services
221 N. Figueroa Street
6th Floor, Suite 600
Los Angeles, CA 90012

Dear Ms. Barnette:

As Chairman of the Board, President and CEO of the Annenberg Foundation, I am pleased to enclose a check from the Annenberg Foundation for $100,000 as a contribution for the charitable purposes of the City of Los Angeles Department of Animal Services. It is the final payment on the $100,000 unrestricted commitment made by the Annenberg Foundation.

Please note that any printed listing of the funding entity should acknowledge the Annenberg Foundation as the donor.

On behalf of the Annenberg Foundation, I wish you much success.

Sincerely,

Wallis Annenberg
Chairman of the Board, President and CEO

Enclosure Commitment # 19-135
<table>
<thead>
<tr>
<th>AMOUNT</th>
<th>DATE</th>
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<tr>
<td>$100,000.00</td>
<td>Jun 20, 2019</td>
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**Pay to the order of:**

The Amelang Foundation

**Amount:** $100,000.00

**Check Number:** 147223

**Check Date:** Jun 20, 2019

**Payment Number:** 106836

**Vendor Acct #:** 03/21/2019

**Invoice Date:** Jun 20, 2019

**Invoice #:** 19-135

**City of Los Angeles Department of Animal Services**
Report to the Board of Animal Services Commissioners

MEETING DATE: July 9, 2019
REPORT DATE: June 22, 2019
SUBJECT: AUTHORIZE THE USE OF ANIMAL WELFARE TRUST FUND FOR THE INSTALLATION OF ARTIFICIAL TURF IN THE SMALL PLAY YARD AT THE WEST VALLEY ANIMAL SERVICES CENTER

BOARD ACTION RECOMMENDED:

APPROVE the use of the Animal Welfare Trust Fund in the amount of $60,036.65 for the preparation to the installation of artificial turf, additional trees, irrigation and reinforcement of the fence in the small play yard at the West Valley Animal Services Center.

BACKGROUND:

The West Valley Animal Services Center has a small portion of the exterior property that was fenced in by a filming company who filmed at that location back in 2008. Because that piece of property was considered an exterior portion, it was never landscape designed as a canine exercise area and every summer that area is overgrown with foxtails, a seeded, grass-like weed, which can get into the eyes, ears and noses of dogs when they are exposed to them. However, staff and volunteers at that location have in recent years started to routinely use that space as an exercise area for dogs. While this area is covered by landscape maintenance, the Department of Recreation and Parks is unable to re-establish natural grass due to the high amount of use the area gets.

SUMMARY:

Los Angeles Animal Services (LAAS) staff met with representatives of the Department of Recreation and Parks and they graciously offered to pay for the artificial turf and installation, leaving LAAS to pay for the preparation work, the addition to the irrigation in that area and the addition of two new trees along with reinforcement of the existing fence. Installation of artificial turf in this area would create a safe and clean play area for dogs to get routine exercise without the worry of foxtails. Additionally, artificial turf compared to natural grass reduces water consumption by at least 33,000 gallons per year. The irrigation would allow staff to cool the artificial turf during "Creating a Humane LA"
Report to the Board of Animal Services Commissioners

SUBJECT: AUTHORIZE THE USE OF ANIMAL WELFARE TRUST FUND FOR THE INSTALLATION OF ARTIFICIAL TURF IN THE SMALL PLAY YARD AT THE WEST VALLEY ANIMAL SERVICES CENTER

hot summer days when the temperature often reaches above 100 degrees Fahrenheit, reducing the temperature on the artificial turf to about 80 degrees Fahrenheit allowing the artificial turf to act as natural grass. Trees in this area will provide additional shade to this area and reinforcing the fence line would reduce the possibility of animals escaping through the bottom.

FISCAL IMPACT:

There is no fiscal impact to the General Fund. The installation preparation, additional tree planting, irrigation and fence reinforcement cost would be expended from the Animal Welfare Trust Fund (Fund 859).

Approved:

[Signature]
Brenda Barnette, General Manager

Attachment: Proposal for Artificial Turf Installation

BOARD ACTION:

[ ] Passed
[ ] Disapproved

[ ] Passed with noted modifications
[ ] Continued

[ ] Tabled
[ ] New Date
# Project: West Valley Animal Shelter
Location: 20655 Plummer St Chatsworth CA 91311
Agency/Owner: City of Los Angeles
Bid To: Department of Recreation and Parks

<table>
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<tr>
<th>#</th>
<th>Unit</th>
<th>Qty.</th>
<th>Description</th>
<th>Unit Cost</th>
<th>Total</th>
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<tbody>
<tr>
<td>1</td>
<td>LS</td>
<td>1</td>
<td>Mobilization, Remove &amp; Replace Fencing for Access</td>
<td>$1,000.00</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>2</td>
<td>SF</td>
<td>4042</td>
<td>Remove Existing Dirt to 6&quot; Depth</td>
<td>$2.50</td>
<td>$10,105.00</td>
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<tr>
<td>3</td>
<td>SF</td>
<td>4042</td>
<td>Import 5&quot; Thick Aggregate Base</td>
<td>$1.75</td>
<td>$7,073.50</td>
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<tr>
<td>4</td>
<td>LF</td>
<td>133</td>
<td>Construct Concrete Curbing for Perimeter under Fencing</td>
<td>$32.00</td>
<td>$4,256.00</td>
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<tr>
<td>5</td>
<td>LS</td>
<td>1</td>
<td>Install 2 New Trees, Bender Board for All Trees, Tree Bubbler System, Replace Rotors, Mulch Trees</td>
<td>$11,150.00</td>
<td>$11,150.00</td>
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<tr>
<td>6</td>
<td>DY</td>
<td>3</td>
<td>Day Rate for 3 Laborers to Assist Joselino</td>
<td>$2,127.76</td>
<td>$6,383.27</td>
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<tr>
<td>7</td>
<td>LS</td>
<td>1</td>
<td>Add Chain Link Fleet Gate and Add Bottom Rail to Parking Lot Side of Fence</td>
<td>$4,500.00</td>
<td>$4,500.00</td>
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<tr>
<td>8</td>
<td>EA</td>
<td>5</td>
<td>Purchase Full Bags of Zeolite</td>
<td>$2,675.75</td>
<td>$13,378.75</td>
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<tr>
<td>9</td>
<td>EA</td>
<td>1</td>
<td>Install Manual Valve for Sprinklers</td>
<td>$1,200.00</td>
<td>$1,200.00</td>
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<tr>
<td>10</td>
<td>LS</td>
<td>1</td>
<td>Deliver Turf from Woodley to Site. Deliver Zeolite from Site to CSY</td>
<td>$990.13</td>
<td>$990.13</td>
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Total: $60,036.65

**Alternate Bid**

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<th>Description</th>
<th>Unit Cost</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>LS</td>
<td>1</td>
<td>Coach's Switch Controller with Activator. Trench Back to Controller in Other Courtyard</td>
<td>$9,500.00</td>
<td>$9,500.00</td>
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</table>

Total: $9,500.00

**Standard Exclusions:**
- One Move In/Move Out ($850 EA additional)
- Unloading, Transportation, Storage, Security, or Disposal of Packaging of Equipment Purchased by Others
- Removal of Spoils
- Playground Safety Audit
- Rough Grade +/- .10'
- Permits, Bonds, Special Endorsements, Special Inspections/Testing
- Pedestrian & Traffic Control
- Digging through rocks 6" or hard materials
- BMP's. Job Site Security
- Repair Unmarked Underground Utilities
- Accessibility Limitations
- Any Information Not Provided At Time of Bid

**Includes:**
- State Wage Scale
- 0 Addendums
- Work to be performed during normal business hours (07:00-17:00) M-F

**Additional Exclusions:**
- Must have an electrical source for the coach switch near the courtyard 110v
Report to the Board of Animal Services Commissioners

MEETING DATE: July 9, 2019
PREPARED BY: Brenda Barnette

REPORT DATE: June 28, 2019
TITLE: General Manager

SUBJECT: RECOMMENDATION TO SUPPORT ASSEMBLY BILL NO. 415 (MAIENSHEIN) – VICTIM COMPENSATION FOR RELOCATION WITH PETS

BOARD ACTION RECOMMENDED:

1. SUPPORT State Assembly Bill No. 415 (Maienschein) – Victim Compensation for Relocation with Pets; and

2. AUTHORIZE staff to transmit this recommendation to the Mayor and City Council for consideration of adoption in the form of a Resolution by the City Council.

BACKGROUND:

In February 2019, Assembly Member Brian Maienschein introduced Assembly Bill (AB 415) which would amend a section of the Government Code relative to victim compensation and appropriations.

SUMMARY:

One of the biggest barriers for people who are forced to relocate, is being able to bring their companion animals with them when they move. AB 415 would authorize the California Victim Compensation Board (Board) to compensate a crime victim for the costs of temporary housing for a pet. This bill would also authorize a cash payment or grant to reimburse for a security deposit or pet deposit, both of which would require the Board be named as the recipient at the expiration of the victim’s rental agreement.
FISCAL IMPACT:

The support of AB 415 does not impact the General Fund.

Approved:

[Brenda Barnette, General Manager]  
Attachment: AB 415

BOARD ACTION:

_______ Passed  Disapproved _______

_______ Passed with noted modifications  Continued _______

_______ Tabled  New Date _______


Introduced by Assembly Member Maienschein
(Coauthors: Assembly Members Boerner Horvath, Choi, Lackey, and Cristina Garcia)
(Coauthors: Senators Atkins, Beall, Chang, and McGuire)

February 7, 2019

An act to amend Section 13957 of the Government Code, relating to victim compensation, and making an appropriation therefor.

LEGISLATIVE COUNSEL’S DIGEST

AB 415, as introduced, Maienschein. Victim compensation: relocation: pets.

Existing law generally provides for the compensation of victims and derivative victims of specified types of crimes by the California Victim Compensation and Government Claims Board from the Restitution Fund, a continuously appropriated fund, for specified losses suffered as a result of those crimes. Existing law requires a victim or derivative victim seeking compensation to have sustained one or more specified physical or emotional injuries, or pecuniary losses, as a direct result of the crime. Existing law authorizes the board to grant compensation for pecuniary loss, if it determines it will best aid the person seeking compensation, by authorizing a cash payment or reimbursement to a victim for expenses incurred in relocating, including a security deposit, if the expenses are determined by law enforcement to be necessary for the personal safety of the victim or by a mental health treatment provider to be necessary for the emotional well-being of the victim. Existing law specifies that if a security deposit is required for relocation, the board
shall be named as the recipient, and receive the funds, upon expiration of the victim’s rental agreement.

This bill would specify, for purposes of these provisions, that “expenses incurred in relocating” may include the costs of temporary housing for any pets belonging to the victim upon immediate relocation. The bill would also authorize the cash payment or grant to reimburse a victim for a security deposit, pet deposit, or both, for which the board would be named as the recipient, and would receive the funds, upon expiration of the victim’s rental agreement.

By expanding the authorizations for use of moneys in the Restitution Fund, a continuously appropriated fund, this bill would make an appropriation.


The people of the State of California do enact as follows:

SECTION 1. Section 13957 of the Government Code is amended to read:

13957. (a) The board may grant for pecuniary loss, when the board determines it will best aid the person seeking compensation, as follows:

(1) Subject to the limitations set forth in Section 13957.2, reimburse the amount of medical or medical-related expenses incurred by the victim for services that were provided by a licensed medical provider, including, but not limited to, eyeglasses, hearing aids, dentures, or any prosthetic device taken, lost, or destroyed during the commission of the crime, or the use of which became necessary as a direct result of the crime.

(2) Subject to the limitations set forth in Section 13957.2, reimburse the amount of outpatient psychiatric, psychological, or other mental health counseling-related expenses incurred by the victim or derivative victim, including peer counseling services provided by a rape crisis center as defined by Section 13837 of the Penal Code, and including family psychiatric, psychological, or mental health counseling for the successful treatment of the victim provided to family members of the victim in the presence of the victim, whether or not the family member relationship existed at the time of the crime, that became necessary as a direct result of the crime, subject to the following conditions:
(A) The following persons may be reimbursed for the expense of their outpatient mental health counseling in an amount not to exceed ten thousand dollars ($10,000):

(i) A victim.

(ii) A derivative victim who is the surviving parent, grandparent, sibling, child, grandchild, spouse, fiancé, or fiancée of a victim of a crime that directly resulted in the death of the victim.

(iii) A derivative victim, as described in paragraphs (1) to (4), inclusive, of subdivision (c) of Section 13955, who is the primary caretaker of a minor victim whose claim is not denied or reduced pursuant to Section 13956 in a total amount not to exceed ten thousand dollars ($10,000) for not more than two derivative victims.

(B) The following persons may be reimbursed for the expense of their outpatient mental health counseling in an amount not to exceed five thousand dollars ($5,000):

(i) A derivative victim not eligible for reimbursement pursuant to subparagraph (A), provided that mental health counseling of a derivative victim described in paragraph (5) of subdivision (c) of Section 13955, shall be reimbursed only if that counseling is necessary for the treatment of the victim.

(ii) A minor who suffers emotional injury as a direct result of witnessing a violent crime and who is not eligible for reimbursement of the costs of outpatient mental health counseling under any other provision of this chapter. To be eligible for reimbursement under this clause, the minor must have been in close proximity to the victim when he or she witnessed the crime.

(C) The board may reimburse a victim or derivative victim for outpatient mental health counseling in excess of that authorized by subparagraph (A) or (B) or for inpatient psychiatric, psychological, or other mental health counseling if the claim is based on dire or exceptional circumstances that require more extensive treatment, as approved by the board.

(D) Expenses for psychiatric, psychological, or other mental health counseling-related services may be reimbursed only if the services were provided by either of the following individuals:

(i) A person who would have been authorized to provide those services pursuant to former Article 1 (commencing with Section 13959) as it read on January 1, 2002.
(ii) A person who is licensed in California to provide those services, or who is properly supervised by a person who is licensed in California to provide those services, subject to the board’s approval and subject to the limitations and restrictions the board may impose.

(3) Subject to the limitations set forth in Section 13957.5, authorize compensation equal to the loss of income or loss of support, or both, that a victim or derivative victim incurs as a direct result of the victim’s or derivative victim’s injury or the victim’s death. If the victim or derivative victim requests that the board give priority to reimbursement of loss of income or support, the board may not pay medical expenses, or mental health counseling expenses, except upon the request of the victim or derivative victim or after determining that payment of these expenses will not decrease the funds available for payment of loss of income or support.

(4) Authorize a cash payment to or on behalf of the victim for job retraining or similar employment-oriented services.

(5) Reimburse the expense of installing or increasing residential security, not to exceed one thousand dollars ($1,000). Installing or increasing residential security may include, but need not be limited to, both of the following:
   (A) Home security device or system.
   (B) Replacing or increasing the number of locks.

(6) Reimburse the expense of renovating or retrofitting a victim’s residence, or the expense of modifying or purchasing a vehicle, to make the residence or the vehicle accessible or operational by a victim upon verification that the expense is medically necessary for a victim who is permanently disabled as a direct result of the crime, whether the disability is partial or total.

(7) (A) Authorize a cash payment or reimbursement not to exceed two thousand dollars ($2,000) to a victim for expenses incurred in relocating, if the expenses are determined by law enforcement to be necessary for the personal safety of the victim or by a mental health treatment provider to be necessary for the emotional well-being of the victim. For purposes of this paragraph, “expenses incurred in relocating” may include the costs of temporary housing for any pets belonging to the victim upon immediate relocation.
(B) The cash payment or reimbursement made under this paragraph shall only be awarded to one claimant per crime giving rise to the relocation. The board may authorize more than one relocation per crime if necessary for the personal safety or emotional well-being of the claimant. However, the total cash payment or reimbursement for all relocations due to the same crime shall not exceed two thousand dollars ($2,000). For purposes of this paragraph a claimant is the crime victim, or, if the victim is deceased, a person who resided with the deceased at the time of the crime.

(C) The board may, under compelling circumstances, award a second cash payment or reimbursement to a victim for another crime if both of the following conditions are met:
   (i) The crime occurs more than three years from the date of the crime giving rise to the initial relocation cash payment or reimbursement.
   (ii) The crime does not involve the same offender.

(D) When a relocation payment or reimbursement is provided to a victim of sexual assault or domestic violence and the identity of the offender is known to the victim, the victim shall agree not to inform the offender of the location of the victim’s new residence and not to allow the offender on the premises at any time, or shall agree to seek a restraining order against the offender. A victim may be required to repay the relocation payment or reimbursement to the board if he or she violates the terms set forth in this paragraph.

(E) Notwithstanding subparagraphs (A) and (B), the board may increase the cash payment or reimbursement for expenses incurred in relocating to an amount greater than two thousand dollars ($2,000), if the board finds this amount is appropriate due to the unusual, dire, or exceptional circumstances of a particular claim.

(F) If a security deposit, pet deposit, or both is required for relocation, the board shall be named as the recipient and receive the funds upon expiration of the victim’s rental agreement.

(G) When a victim dies as a result of a crime, the board may reimburse any individual who voluntarily, and without anticipation of personal gain, pays or assumes the obligation to pay any of the following expenses:
(A) The medical expenses incurred as a direct result of the crime in an amount not to exceed the rates or limitations established by the board.

(B) The funeral and burial expenses incurred as a direct result of the crime, not to exceed seven thousand five hundred dollars ($7,500). The board shall not create or comply with a regulation or policy that mandates a lower maximum potential amount of an award pursuant to this subparagraph for less than seven thousand five hundred dollars ($7,500).

(9) When the crime occurs in a residence or inside a vehicle, the board may reimburse any individual who voluntarily, and without anticipation of personal gain, pays or assumes the obligation to pay the reasonable costs to clean the scene of the crime in an amount not to exceed one thousand dollars ($1,000). Services reimbursed pursuant to this subdivision shall be performed by persons registered with the State Department of Public Health as trauma scene waste practitioners in accordance with Chapter 9.5 (commencing with Section 118321) of Part 14 of Division 104 of the Health and Safety Code.

(10) When the crime is a violation of Section 600.2 or 600.5 of the Penal Code, the board may reimburse the expense of veterinary services, replacement costs, or other reasonable expenses, as ordered by the court pursuant to Section 600.2 or 600.5 of the Penal Code, in an amount not to exceed ten thousand dollars ($10,000).

(11) An award of compensation pursuant to paragraph (5) of subdivision (f) of Section 13955 shall be limited to compensation to provide mental health counseling and shall not limit the eligibility of a victim for an award that he or she may be otherwise entitled to receive under this part. A derivative victim shall not be eligible for compensation under this provision.

(b) The total award to or on behalf of each victim or derivative victim may not exceed thirty-five thousand dollars ($35,000), except that this award may be increased to an amount not exceeding seventy thousand dollars ($70,000) if federal funds for that increase are available.
1
2 REVISIONS:
3 Heading—Lines 2 and 3.
4

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